



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Wootton Bassett & District Sea Cadets		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Explore Rowing		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	To provide access to the British Rowing Association Explore Rowing Scheme and allow all members of the Wootton Bassett & District Sea Cadets to experience rowing and to gain qualifications in this discipline		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Royal Wootton Bassett and Cricklade Community Area.		
I/we have discussed our project with the town/parish council?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input type="checkbox"/>	Date	No <input checked="" type="checkbox"/>

Where will your project take place?	Within the buildings at Jubilee Lake, on the water at Coate Water & River Avon, Chippenham	
When will your project take place?	April 2012 and ongoing	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	We are keen to provide as much diversity as possible within the activities that are offered to the Cadets. We aim to use all our activities to allow the Cadets the ability to develop, irrespective of their educational abilities and this project will allow us to offer a further physical activity which can improve the general fitness as well as the co-ordination and confidence of the young people in our organisation.	
How many people will benefit from your project?	Approximately 70 - 100	
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	This addresses Education and Lifelong Learning as well as Health & Social care (exercise) and Recreation, Culture & Leisure (Youth Facilities) Community Plan 2005-15 pg 11,21,22	
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Any other information about your project. The project allows the Wootton Bassett Sea Cadets to purchase a new 'Yole' branded two seater slide-seat rowing boat complete with oars and road trailer. This will enable us to provide training for the cadets in a different style of rowing, that of sculling as seen more commonly at the Olympic games or the Oxford / Cambridge boat race, than we can currently offer. The boats are lighter and more manuverable thus making them usable by all the cadets including out junior cadets who usually have to wait until they are older to sucessfully begin rowing training. This would be the only boat of its kind within our organisation in this area and so would allow us to offer training to cadets from Swindon, Chippenham and Trowbridge in addition to our own.		

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="1"/>	Female	<input type="text" value="3"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The funding will provide the initial purchase of the boat and so with good levels of maintenance, which would be funded from within the unit, it can go on indefinitely

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The cadets and adult volunteers can gain British Rowing association qualifications in both rowing and coaching which not only demonstrate the success of the project in tangible terms but allow the project to continue with those people using their new skills to instruct others

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Sport England via MSSC

1000

1000

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 310311	Month: March	Year: 2011
A - Total income:	£3086	
B - Minus total expenditure:	£4772	
Surplus/deficit for year: (A minus B)	£1686	
Free reserves currently held:	£874	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Yole Rowing Boat	£3,175	Own fundraising/reserves	C	£1,500
Trailer	£383			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
	£			£
Total Project Expenditure	£3,558	Total Project Income		£2,000

Total project income B	£1,500
Total project expenditure A	£3,558
Project shortfall A – B	£2,058
Grant sought from Wiltshire Council Area Board	£2,000
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	Lloyds
Please give the title name of the organisations' bank account e.g. current	Wootton Bassett Sea Cadets

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 24/01/12

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)